

Town of Tyrone Council Meeting Minutes

April 21, 2011

Present:

Mayor Don Rehwaldt
Council Member Tracy Young
Councilman Eric Dial
Councilman Ken Matthews
Mayor Pro Tem Gloria Furr
Town Manager Richard Newbern
Police Chief Brandon Perkins
Town Attorney Dennis Davenport
Town Clerk Pamela Megill
Finance/HR Manager Penny Hunter

Call to Order, Invocation and Pledge of Allegiance

Mayor Rehwaldt called the meeting to order at 7:00 p.m. The invocation was given by Pastor Greg Mallet, Way of Life Church. The invocation was followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

Approval of Agenda

Mayor Rehwaldt announced that item # 5 on the agenda was in further need of review and recommended the item be removed from the April 21, 2011 agenda and placed on the May 5, 2011 agenda.

Council Member Young made a motion to approve the agenda, with the removal of item # 5. Council Member Matthews seconded the motion. Motion approved 4-0.

Approval of Minutes: April 7, 2011 Town Council Meeting.

Mayor Pro Tem Furr made a motion to approve the April 7, 2011 Council meeting minutes. Council Member Dial seconded the motion. Motion approved 4-0.

REPORTS:

1. Centennial Committee Report. *Linda Howard, Centennial Committee Chair*

Ms. Howard announced that the Centennial T-Shirts were now available for sale at a cost of \$10 each, and stated that the Centennial pins would be available in the near future. The pins have been purchased by a local business owner. Ms. Howard stated the Centennial Committee has held 11 meetings since January 4, 2011, and the committee is now meeting twice per month. The Centennial Committee sponsored one money-making project, which was the "Century of Treasures" (yard sale). The committee made \$425 from sale of booth spaces. The committee is planning the Town's birthday party at Shamrock Park to take place on August 20, 2011. The party will consist of entertainment, birthday cake, fishing contest, tour of cemeteries, homemade quilt contest, pie and cake baking contest, picnic, memory booth, time capsule and a "street" dance. Ms. Howard also reported that another project the committee is working on is the Centennial book, and said that the committee members were in process of collecting information and photographs to compile the book.

Council Member Young asked Ms. Howard what the Centennial Committee needed from the Council. Ms. Howard replied that some funding would help relieve some of the stress. Council Member Young asked Ms. Howard if she would report back to the Town Council at the next meeting. Council Member Dial asked that when Ms. Howard receives the cost estimates for the book production to report that information to the Council also. Council Member Dial thanked Ms. Howard for her commitment towards this task. Mayor Rehwaldt expressed thanks to Ms. Howard for all her volunteer hours.

2. Fayette County Fire and EMS Department Annual Report. *Allen McCullough, Fire Chief/Director of Public Safety*

Chief McCullough gave a brief overview of how the report would be presented, and stated he invited input and comments from the Town Council at any time. Chief McCullough introduced Mr. Fred Sisson, Fayette County Animal Control. Mr. Sisson provided the Town Council with handouts. Mr. Sisson stated that animal abandonment has been on the increase, and asked if anyone witnesses citizens abandoning animals, to please report them. Mr. Sisson stated that the County has successfully prosecuted people guilty of deliberately abandoning animals.

Captain Cheryl Rogers gave an overview of the Computer Aided Dispatch (CAD) program. It is a method of dispatching Public Safety personnel assisted by a computer. It is used to send messages to first responders and to store and retrieve data. Ms. Rogers reported on the training provided for 911 Communications Officers. Captain Rogers also reported on radio programming. Copies of the Fayette County E 911 Communications 2010 Annual Report were provided to the Town Council. Captain Rogers extended an invitation to tour the call center with her.

Lt. Terry Black gave an overview of the County Marshal's office and stated the mission of the Fayette County Marshal's Office is to provide the highest level of professional law enforcement service to all citizen's of Fayette County. The Marshal's Office enforces County Ordinances, zoning ordinances, sign regulations, building codes, dumping / littering regulations, beer and wine ordinances and business license regulations. In addition, the Marshal's Office provides the service of citations or papers for the various County departments. The Marshal's Office also assists in various investigations with the Tax Commissioner's Office, Water Systems, Finance Department and the Commissioner's Office. Additional responsibilities of the Marshal's Office include the enforcement of boating safety regulations on county reservoirs along with the enforcement of hunting, fishing, conservation and wildlife management. Department of Transportation - regulations on county roads and bridges. This includes the weighing of trucks and the inspection of trucks for safety violations. Safety precautions on county-owned property

which ensures the safety of the public when visiting county facilities whether a park, lake, recreation facility or business office. The Marshal's Office instructs the National Safety Council Defensive Driving and a CDL preparation course to county employees to ensure a safe working environment, thus reducing accidents and workers' compensation claims, lost time and employee suffering. The Marshal's Office also sponsors and instructs the Georgia Hunter Safety Education course and is very active in community programs such as the annual bike rodeo, Safe Kids safety fair and instructional talks. Handouts were provided to the Council.

Mayor Rehwaldt asked how many employees worked code enforcement. Lt. Black stated there were six including an additional administration person. The Mayor and Town Council Members thanked Lt. Black for his presentation and his service.

Deputy Chief Bartlett, Fire and Emergency Services gave an overview of the 2010 Annual Report. Chief Bartlett provided information brochures to the Town Council. Chief stated that for the Town of Tyrone in 2010 there were a total of 564 incidents, the average response time was 4 minutes 38 seconds. For Fayette County there were a total number of 7,574 incidents with an average response time of 5 minutes 17 seconds. During 2010, the establishment of the Tactical EMS program began. Eight personnel completed the 60+ hour training program to become certified "SWAT Medics". These specially trained para-medics serve as special resource personnel to the Fayette County Sheriff's office. In 2010 there was an increase in training for the department with 2 recruit classes training 19 new Fire/EMS cadets. Each of these cadets received 480 hours of intense instruction over a 13 week period. All recruits then successfully completed the National Professional Qualifications Firefighter Level 1 and 2 testing process. Chief Barlett also gave an update of the various community involvement projects. The fire operating budget is \$7,423,011 and the EMS operating budget is \$3,034,940. Mayor Rehwaldt and Town Council members thanked Chief Bartlett for his report and his service.

Chief McCullough stated that the department had only added two fire stations and one ambulance in the past 30 years. The department is facing the same challenges as most places that are submitting budgets and bearing in mind the state of the economy. The department is trying to maintain its infrastructure and response times. Chief McCullough stated that in January 2009 the Board approved capital improvement projects for Fire Station 3 and 4, and the number one priority is to build Fire Station No. 3. Mayor Rehwaldt stated that the Town understood the needs of the Fire department and would be responding in the near future.

CONSENT AGENDA: All matters listed under this item are considered to be routine by the Town Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

3. Consideration and action on approval of a contract with Gold Medal Shows LLC (carnival) for September 16-18, 2011. *Jennifer Patton, Recreation Supervisor*

Council Member Matthews made a motion to approve the Consent Agenda. Council Member Young seconded the motion. Motion approved 4-0.

PUBLIC HEARINGS: None.

OLD BUSINESS: None.

NEW BUSINESS:

4. Consideration and action on Resolution No. 2011-06; adopting the Fayette County 2010 Annual Report on Fire Services Impact Fees. *Richard Newbern, Town Manager*

Mr. Newbern stated that the Atlanta Regional Commission (ARC) and Georgia Department of Community Affairs (DCA) have determined that Fayette County's Impact Fee Report to be in compliance with state requirements, and it is now time to formally adopt the report.

Council Member Matthews made a motion to approve Resolution No. 2011-06; adopting the Fayette County 2010 Annual Report on Fire Services Impact Fees. Mayor Pro Tem Furr seconded the motion. Motion approved 4-0.

FINANCIAL REPORT:

6. Financial Report for the month ended March 31, 2011. *Penny Hunter, Finance/HR Manager*

Ms. Hunter stated for the month ended March 2011 the Town has realized 82.64% of its budgeted revenue. We are now 75% into our fiscal year. Property tax collections this month are now behind collections of a year ago March at \$1,034,128, a negative figure of \$72,121. Local Option Sales Taxes receipts this month for collections from January sales were \$63,870. L.O.S.T. is 1.02% above budget and \$9,662 above the same period a year ago. Franchise tax collections are \$460,443 and \$42,839 ahead of the same month in 2010. Franchise taxes have already come in over budget as the Town has realized 108.03% of budgeted revenue. As of April 8, 2011, the Town had realized \$2,623,967 of its budgeted revenue of \$3,139,479 which includes \$197,100 of carry over from fund balance. The current over-all expenditures compared to budget are 60.81%; total expenditures to date are \$1,908,968 compared to \$1,992,206 for the same period last fiscal year. Retirement and worker's compensation line items were under estimated for all departments. Public Safety and Public Works have come in over their overtime budgets at 90% and 88% respectively. As of March 31, 2011 the Town's Money Market account balance was \$3,456,555 and the Town had long term investments in the amount of \$1,000,000. S.P.L.O.S.T. had \$489,345 Sewer had \$625,381 and Sanitation had \$193,040. The total cash balance, including the Town's pooled cash, money market, long term investments, enterprise and special revenue funds was \$5,857,099.

Council Member Dial asked if you take out Sewer, Sanitation, S.P.L.O.S.T etc., what number of months are our reserves at? Ms. Hunter responded our current cash balance available today to carry us forth for expenditures, what we have available is eight months of reserves to pay for general government expenses. Council Member Dial asked if it was virtually mandated or mandated to maintain three to four months. Ms. Hunter responded that that was the recommended practice. Council Member Dial stated this is a lesson that is important to everyone, that the month message is not 13 to 14 months. Council Member Dial stated he had received complaints from some residents for not spending money on certain projects, and he did not want residents to feel a false sense of security.

COMMENTS:

Mayor Rehwaldt

- I would like to make you aware of Senate Bill 10 which will allow Sunday alcohol sales in those cities and towns which so elect to do so. If Sunday sales is the elected option, it would limit sales of malt beverages and wine only and then between the hours of 12:30 p.m. and 11:30 p.m. The reason I am mentioning it now, is that, if Council decides to move forward with these Sunday sales, this decision will be sent to the County Elections Supervisor who will place it on the November ballot for the citizens of Tyrone to vote for or against this change. Sometime in the future we will probably be asking Council to approve a resolution to pass onto the County Elections.

Public Comments

There were no public comments.

Staff Comments

Richard Newbern, Town Manager

- Earth Day, Saturday, April 16 was a successful event, with a very good turn out. Fayette County sponsored the Earth Day festival.
- Fayette county Stormwater stakeholders meeting will be held on Monday, April 25, 2011 @ 7:00 p.m.
- Castlewood drainage project pre-construction meeting on Monday, April 25, 2011 at 2 p.m. in the Council conference room.
- The pre-construction meeting for the three drainage projects with Steadham Grading was held on Wednesday, April 20, 2011. The projects will be started within the next couple of weeks.
- Department Heads have been actively working on the budget, and all have submitted budget proposals. The draft budget will be submitted to the Town Council on May 5, 2011.
- Budget workshops, and budget public hearings dates need to be scheduled, and dates agreed upon.

Council Members agreed they would like to begin budget meetings as 6:00 p.m. and that Wednesdays were an option.

Council Comments

Council Member Matthews

- Asked Mr. Newbern for the status on down trees and brush over by the railroad tracks on Senoia Road and Tyrone Road. Mr. Newbern stated he has aggressively tried to get CSX out to the site. The issue is now with their general maintenance department. Council Member Matthews asked that Mr. Newbern keep up with this, as the area is an eye sore.

- Asked Chief Perkins to approach the dais to receive two letters of appreciation and recognition of professionalism for Sgt. Deloose and Officer Leveillard for rounding up his dogs that had broken free; and asked the letters be placed in the personnel files.

Mayor Pro Tem Furr

- Asked if anyone had any suggestions of what they would like to have placed in the Centennial time capsule.
- Asked Mr. Newbern if it was possible to have small flags placed in Veterans Park, and to have them left out. Mr. Newbern stated it would be fine to do so.

Executive Session

Mr. Davenport stated there was no need for an executive session.

Adjournment

Mayor Pro Tem Furr made a motion to adjourn. Council Member Matthews seconded the motion. Motion approved 4-0.

The Town Council Meeting adjourned at 8:00 p.m.

By: _____
Don Rehwaldt, Mayor

Attest: _____
Pamela J. Megill, Town Clerk

