

Town of Tyrone Council Meeting Minutes

March 17, 2011

Present:

Mayor Don Rehwaldt
Councilman Tracy Young
Councilman Eric Dial
Councilman Ken Matthews
Mayor Pro Tem Gloria Furr
Town Manager Richard Newbern
Town Attorney Dennis Davenport
Town Clerk Pamela Megill
Finance/HR Manager Penny Hunter

Call to Order, Invocation and Pledge of Allegiance

Mayor Rehwaldt called the meeting to order at 7:00 p.m. The invocation was given by Council Member Eric Dial. The invocation was followed by the Pledge of Allegiance.

Public Comments

There were no public comments.

Approval of Agenda

Council Member Young made a motion to approve the agenda. Council Member Matthews seconded the motion. Motion approved 4-0.

Approval of Minutes: February 17, 2011 Regular Town Council Meeting and February 26, 2011 Retreat Town Council Meeting.

Council Member Young made a motion to approve the February 17, 2011, and February 26, 2011 Council meeting minutes. Council Member Matthews seconded the motion. Motion approved 4-0.

PRESENTATIONS/RECOGNITION:

1. Proclamation – “Relay for Life” American Cancer Society

Council Member Young read the proclamation and Mayor Rehwaldt presented the proclamation to Ms. Jane Carne, Team Captain for Tyrone Elementary School, receiving on behalf of the American Cancer Society. Ms. Carne thanked the Town Council for the proclamation and said she was a cancer survivor, and asked for the Town to be painted purple!

CONSENT AGENDA: All matters listed under this item are considered to be routine by the Town Council and will be enacted by one motion. There will not be separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

2. **Consideration and action on authorizing the Mayor to execute an inter-local governmental agreement for conducting municipal elections.** *Pamela Megill, Town Clerk*
3. **Consideration and action on filling the vacant position for one (1) part-time library assistant.** *Julie Digby, Library Supervisor*

Mayor Pro Tem Furr made a motion to approve the Consent Agenda. Council Member Dial seconded the motion. Motion approved 4-0.

PUBLIC HEARINGS: None.

OLD BUSINESS: None.

NEW BUSINESS:

4. **Consideration and action on a Resolution; supporting the transportation investment act of 2010 project submittal.** *Richard Newbern, Town Manager*

Mr. Newbern stated Fayette County and the municipalities of Fayetteville, Peachtree City, Tyrone, Brooks and Woolsey have worked together to develop the unconstrained project list for the Transportation Investment Act of 2010. It is desirable to submit the list jointly with Fayette County and the other jurisdictions in the County. This list was developed from the Fayette County Comprehensive Transportation Plan and this list was prioritized by a countywide group of elected officials and staff.

Council Member Dial made a motion to adopt the resolution; supporting the Fayette County project submittal under the HB 277 Transportation Investment Act. Council Member Young seconded the motion. Motion approved 3-1.

Council Members voting in favor: Matthews, Dial, Young

Council Member voting against: Furr

5. **Consideration and approval of a Memorandum of Understanding between the Tyrone Police Department and the Georgia Bureau of Investigation (GBI) and Georgia Emergency Management Agency (GEMA) "Regarding State use of Homeland Security Grant Funding on Behalf of Certain Local Units of Government".** *Brandon Perkins, Police Chief*

Chief Perkins stated the rapid ID program was designed to help law enforcement agencies obtain and deploy mobile biometric fingerprinting devices in order to help officers properly identify suspects in the field. These electronic devices are wirelessly connected to a GBI database

containing millions of fingerprints and they can instantly read a print in the field and return a suspect's true identify if a match is found. This program allows agencies to purchase the devices and software upfront and then receive full reimbursement from the GBI through a grant from the Department of Homeland Security.

Council Member Matthews made a motion to approve of the Mayor signing the Memorandum of Understanding between Tyrone Police Department and the Georgia Bureau of Investigation (GBI) and Georgia Emergency Management Agency (GEMA); regarding State use of Homeland Security Grant Funding on behalf of certain local units of government. Council Member Young seconded the motion. Motion approved 4-0.

6. Consideration and action on approving a Memorandum of Agreement with Fayette County to allow Fayette County Public Works Department to provide the labor and equipment to drain and pave Valleywood Road. *Richard Newbern, Town Manager*

Mr. Newbern stated the Council is asked to approve an Interlocalgovernmental Agreement with Fayette County for the County to provide labor and equipment for the Valleywood Road paving and drainage project. The Town will still have to finance the materials for the project. The Town will also have to provide the survey staking for the project. The County's participation will save the Town SPLOST funds that can be spent on other projects. Once this agreement is approved, the Town will work with the County on getting this project started. Mallet Engineering has already submitted engineered drawing to the County for their use during the construction phase.

Council Member Matthews made a motion to execute an interlocalgovernmental agreement between Fayette County and the Town for the County to provide labor and equipment for the Valleywood Road paving and drainage project. Council Member Young seconded the motion. Motion approved 4-0.

7. Consideration and action on approving a Memorandum of Agreement with Fayette County to allow Fayette County to finance a \$30,000 engineering scoping study to evaluate future improvements to the Palmetto Road/Tyrone Road transportation corridor. *Richard Newbern, Town Manager*

Mr. Newbern stated certain sections of Palmetto Road lying within the municipal boundaries of the Town have been identified by Town officials as a part of a transportation improvement project known as the Tyrone-Palmetto Road project. The project is identified as Project R-1 in the County's 2003 Comprehensive Transportation Plan and is therefore an eligible project to be funded by the SPLOST revenues. The Council is asked to approve the Interlocal Governmental Agreement with Fayette County so that the County can finance, in the amount of \$30,000, a scoping engineering study for the road segment between Coweta County and SR 74. The study will be for road intersection improvements. The study will put the Town in a position to possibly qualify for HB 277 funds to implement major road corridor improvements along Tyrone-Palmetto Road.

Council Member Young asked if the project exceeded \$30,000 would the Town be responsible for that additional amount. Mr. Newbern confirmed that the Town would be responsible,

however; he stated Mr. Phil Mallon had given an estimated cost of \$15-17,000 for the project. Council Member Young asked if there was a time limit for this project to be completed. Mr. Newbern stated that the SPLOST funding is available and there are no time limits on it, but the Town would want to move on this project as soon as possible. Council Member Young stated there are two intersections that are really in need of improvement.

Council Member Young made a motion to approve the interlocalgovernmental agreement between the Town of Tyrone and Fayette County for the County to finance a scoping study for Tyrone/Palmetto road in an amount not to exceed \$30,000. Council Member Dial seconded the motion. Tie vote 2-2. Having a tie vote, Mayor Rehwaldt cast the deciding vote.

Voting in favor: Rehwaldt, Young, Dial

Voting against: Furr, Matthews

Motion approved 3-2.

8. Consider award of a bid for \$9,195.00 to Steadham Grading, Inc. to perform storm drain improvements for (1) Tyrone Road cross-drain improvements, (2) Maple Shade sediment basin improvements, and (3) Newfield Drive sidewalk repairs.
Richard Newbern, Town Manager

Mr. Newbern stated The Council is asked to award a bid for \$9,195.00 to Steadham Grading, Inc. to perform three (3) storm drain projects. The three areas have been persistent storm drain problems and need repair. The Town consolidated these projects into one overall bid solicitation in order to get the best price. A total of seven bids were received, and Steadham Grading offers the low bid at \$9,195.00. Steadham Grading is the contractor who installed the recent drainage and curb improvements at Briarwood/Laurelwood Rd. The three drainage improvements are as follows: Tyrone Road Cross Drain Improvements, Maple Shade Sediment Basin Improvements, and Newfield Drive Sidewalk Repairs. These three projects are on the Town's list of work orders for storm drain repairs. This will be paid from the General Fund road maintenance line item. Mallet Engineering, Inc. recommends award of the bid to Steadham Grading, Inc. This project will be paid from the Town's General Fund road maintenance line item.

Council Member Mathews made a motion to approve the bid from Steadham Grading, Inc. in the amount of \$9,195.00 to perform three storm drainage improvement projects. Council Member Young seconded the motion. Motion carried 4-0.

9. Consideration and action on a Memorandum of Understanding with GovDeals.com.
Penny Hunter, Finance/HR Director

Chief Perkins stated GovDeals provides a means for clients to post assets for sale and for potential buyers to bid on these assets via an online auction system. Chief Perkins stated this was a more efficient way to dispose of Town property and this system is recommended by Georgia Municipal Association (GMA). Mayor Rehwaldt asked who would be uploading the information onto the web site. Chief Perkins responded that the Police Department would take the photographs of the sale items along with the descriptions and would be posting this information online. Chief Perkins stated that using the Gov.Deals.com system Town property

identified for disposal could be continually auctioned, rather than on a one time annual basis, therefore making it a much smoother process.

Council Member Matthews made a motion to approve of the Memorandum of Understanding with GovDeals.com., and add any surplus items that we may have in the future on a continuing basis. Council Member Dial seconded the motion. Motion carried 4-0.

10. Consideration and action on filing a Local maintenance and Improvement Grant application with Georgia Department of Transportation for resurfacing funds for Town roads. *Richard Newbern, Town Manager*

Mr. Newbern stated The Council is asked to approve the filing of a Local Maintenance Improvement grant (LMIG) with Georgia DOT to assist with resurfacing high priority road segments in the Town. The Town is eligible for an estimated \$50,000 from the State of Georgia to assist with resurfacing roads in Town. The Ga. DOT needs to apply resurfacing criteria to determine which road resurfacing projects qualify for the funds. The following are the road resurfacing projects will be submitted to Ga. DOT for consideration: Castlewood Road, North Senoia Road, Dogwood Trail and Laurel Circle. The LMIG program will finance road resurfacing projects. The Town must submit a listing of eligible streets to Ga. DOT for their review and consideration. The Ga. DOT will then evaluate the roads and determine where the estimated \$50,000 in resurfacing can be applied. The Town will have the opportunity to match the grant funds to extend the road resurfacing project. However, no matching funds need to be obligated at this time. The state funds will only be enough to resurface a portion of an eligible road, such as Castlewood Rd. or north Senoia Road. In that case, the funds will be used to address the worst portions of the road. The Town can also match the LMIG funds to try to pave as much of a whole road as possible.

Mayor Pro Tem Furr made a motion to approve of the filing of a Local Maintenance Improvement Grant (LMIG) with Georgia DOT to assist with resurfacing high priority road segments in the Town. Council Member Matthews seconded the motion. Motion approved 4-0.

11. Consideration and approval to purchase two (2) new Dodge Charger patrol vehicles with seized drug funds. *Brandon Perkins, Police Chief*

Chief Perkins stated that we currently have two Crown Victoria police vehicles that have reached the end of their service life and need to be replaced. We have obtained updated State contract pricing on two new Dodge Chargers from Akins Dodge at \$22,773.58 each for a total of \$45,547.16. This price is for the two vehicles only. We will obtain quotes for equipment and present that to you for consideration at a later date. This item is being presented as an addition to this agenda due to a time constraint. Akins Dodge has advised that: 1. Delivery availability (if ordered now) is at least 90 days out at this time and Dodge will discontinue the manufacture of the 2011 Charger at the end of this month to prepare for the manufacture of the 2012, which will create a minimum window of 90 days when they will not be producing vehicles and 2. If we do not order by the end of March, it will be an additional 90 days (a total of 180 days) before we see a vehicle. Ordering now should shorten that wait time to only 90 days. This purchase will come out of the Federal drug fund, which currently holds a balance of \$319,730.56.

Council Member Young asked how long it would take to have all the necessary equipment installed in the cars. Chief Perkins replied, approximately one month. An agenda item will be brought to the Council at a later date for the equipment purchase.

Mayor Pro Tem Furr made a motion to approve the purchase of two 2011 Dodge Charger patrol cars. Council Member Young seconded the motion. Motion approved 4-0.

FINANCIAL REPORT:

12. Financial report for the month ending February 28, 2011. Penny Hunter, Finance/HR Director

Ms. Hunter provided a copy and gave an overview of the proposed revenue budget for FY 2011.

Ms. Hunter gave the financial report for the month ending February 28, 2011 and stated the Town has realized 76.92% of its budgeted revenue. We are now 66.67% into our fiscal year. Property tax collections this month are now behind collections of a year ago February at \$1,009,364, a negative figure of \$57,383. Franchise tax collections are at \$408,208. Franchise taxes are expected to come in over budget as the Town has already realized 95.77% of budgeted revenue. Current over-all expenditures compared to budget are at 54.04%; Total expenditures to date are at \$1,696,671 compared to \$1,772,820 for the same period last fiscal year. As of February 28, 2011, the Town's Money Market account balance was \$4,455,712, S.P.L.O.S. T. had \$490,508, Sewer had \$618,984, and Sanitation had \$210,652. The total cash balance, including the Town's pooled cash, money market, enterprise and special revenue funds was \$5,888,156.

COMMENTS:

Mayor Rehwaldt

- The Stormwater utility meeting would be an excellent meeting to attend, if any of the Council Members are available.

Public Comments

Mr. John Woody, 215 Chimney Springs, Tyrone

The intersection of Tyrone Road and Farr has a 30-35 foot ditch where the water stands and it needs to be drained before the mosquito season arrives.

Staff Comments

Richard Newbern, Town Manager

- The Centennial Committee will host the "Century of Treasures" yard sale on Saturday, March 19, 2011 at Shamrock Park.

- The Stormwater Stakeholders Group will meet on Monday, March 28th @ 7:00 p.m. at the Fayette County Library.
- The budget process has begun and the goal is to reduce the budget by 3% due to the County estimate that property tax revenue will be reduced.

Executive Session

Mr. Davenport stated there was no need of an Executive Session.

Council Comments

There were no additional comments from Council Members.

Adjournment

Council Member Young made a motion to adjourn. Council Member Dial seconded the motion. Motion approved 4-0.

The Town Council Meeting adjourned at 7:41 p.m.

By: _____
Don Rehwaldt, Mayor

Attest: _____
Pamela J. Megill, Town Clerk

